



# REMAL PUBLIC SCHOOL (Senior Secondary)

(Recognised by Directorate of Education & Affiliated to CBSE)

Block A-2, Sector – 3, Rohini, Delhi – 110 085 Tel.:011-47512024/25/26/27/28/29

E-mail: [remalps@yahoo.com](mailto:remalps@yahoo.com)

Website: [www.remalpublicschool.in](http://www.remalpublicschool.in)

## Process of Admission for Pre-School (3+), Pre-Primary (4+) & Class I (5+) Session 2024 - 25

Remal Public School, Rohini welcomes you to the Pre-School/ Pre Primary / Class I admission process for the Academic Session 2024 - 25.

Registration Form and guidelines for filling the Registration Form:

### General Information:

1. Age: 3 – 4yrs for Class Pre School as on 31<sup>st</sup> March 2024. (Born between 01-04-2020 to 31-03-2021)
2. Age: 4 – 5yrs for Class Pre Primary as on 31<sup>st</sup> March 2024. (Born between 01-04-2019 to 31-03-2020)
3. Age: 5 – 6yrs for Class I as on 31<sup>st</sup> March 2024. (Born between 01-04-2018 to 31-03-2019)
4. Application forms are available at the school reception counter or can be filled on parent portal at school website online or can be downloaded from the school website: [www.remalpublicschool.in](http://www.remalpublicschool.in) from Thursday, 23<sup>rd</sup> November 2023 to Friday, 15<sup>th</sup> December 2023.
5. The following schedule will be observed for admission in class Pre School (3+)/ Pre Primary (Age 4+) / Class I (5+).

|  |  |
|--|--|
| Availability of Forms                                    | Thursday, 23 <sup>rd</sup> November 2023 to Friday, 15 <sup>th</sup> December 2023 |
| Last date of submission of Registration Forms            | Friday, 15 <sup>th</sup> December 2023 up to 2 pm                                  |
| Draw of Lots   | Saturday, 30 <sup>th</sup> December 2023   |
| Display of First Admission List (including waiting list) | Friday, 12 <sup>th</sup> January 2024  |
| Display of Second List (if any)                          | Monday, 29 <sup>th</sup> January 2024  |
| Closure of Admission Process                             | Friday, 08 <sup>th</sup> March 2024  |

### Admission Criteria:

| Criteria  | Points    |
|---|-----------|
| 1. Neighbourhood (0 – 3 km) = 80 points<br>(3 – 6 km) = 70 points<br>(Above 6 km) = 60 points | 80 points |
| 2. Sibling  | 10 points |
| 3. RPS Alumni   | 10 points |

## **Instructions for filling up the Registration Form:**

1. Please read the instructions carefully before filling in the form to avoid rejection of your form.
2. Please fill each entry in capital letters and write N.A. for the entries, which are not applicable to you. Do not leave any space blank.
3. The Registration formality will be completed only on the receipt of the duly filled in registration form and payment of ₹25 as registration fee.
4. Incomplete form will be rejected.
5. Please keep a photocopy of duly filled Registration form for future reference.
6. Kindly enclose the following documents along with the registration form.
  - Self-attested copy of Date of Birth Certificate of the child issued by the MCD or any other such authorized agency.
  - Self-attested copy of Proof of Residence – Voter I-Card / Ration Card / Passport / Aadhar Card / Electricity Bill/ Domicile Certificate of Parents.
  - Proof of sibling (if applicable) – Photocopy of the School I-Card.

**Note: Kindly keep in touch with the school website regularly for latest updates.**



11. Total annual income of both the parents from all the resources.....

**Admission Criteria**

12. Neighbourhood: Distance from school \_\_\_\_\_ km. (Use Google map for reference)

80

13. Sibling studying in RPS, if any (real brother / sister)  Yes  No

| Name | Class & Sec | Admission No. |
|------|-------------|---------------|
| 1.   |             |               |
| 2.   |             |               |

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14. RPS Alumni (Class XII passed out student of RPS)

| Parent        | Yes | No | Year of Passing | Admission No. |
|---------------|-----|----|-----------------|---------------|
| Alumni Father |     |    |                 |               |
| Alumni Mother |     |    |                 |               |

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15. Does the Child has special medical needs Yes  No

16. Whether school transport facility is required Yes  No

(If yes, specify the area.....)

**CERTIFICATE FROM PARENTS**

1. We hereby certify that the above information provided by us is correct. We understand and accept that if information is found to be incorrect or false, our ward shall be automatically debarred from selection / admission process without any correspondence in this regard. We also understand that the Application of Registration / Short-listing does not guarantee admission to my ward. We accept the process of admission undertaken by the school and we abide by the decision taken by the school authorities.
2. We undertake to submit all the required documents in originals for verification by the school.
3. We undertake to pay fee & other charges within the stipulated time period to secure admission.

Date / /2023 Signature of Mother \_\_\_\_\_ Signature of Father \_\_\_\_\_

**FOR OFFICE USE ONLY**

|     |
|-----|
|     |
| 100 |

**Total Points**

**Admission: Granted / Not Granted**

\_\_\_\_\_  
**Admission Incharge**

\_\_\_\_\_  
**Checker**

\_\_\_\_\_  
**Principal**